



PERMITTING AND DEVELOPMENT REVIEW DIVISION
FREDERICK COUNTY, MARYLAND
Department of Permits and Inspections

30 North Market Street • Frederick, Maryland 21701
Phone (301) 600-2313 • Fax (301) 600-2309

AGRICULTURAL BUILDING ZONING CERTIFICATE

To be approved as an agricultural structure, the proposed use must be for agricultural activity as defined in the Frederick County Zoning Ordinance § 1-19-11.100: "**AGRICULTURAL ACTIVITY.** Land used exclusively as a bona fide agricultural operation by the owner or tenant. The use of land for agricultural purposes includes farming, viticulture (grape production), fish culture, animal and poultry husbandry, and equine activities. Necessary accessory uses such as packing, treating, or storing of produce, composting and power generation from farm animal waste are allowed provided that the operation of the accessory use is clearly incidental to the agricultural activity. The business of intensive swine feeding operations, garbage feeding of hogs, fur farms or the raising of animals for use in medical or other tests or experiments, commercial slaughtering of livestock, poultry, fish or meat processing is excluded from this definition."

Check each box after verifying that
requirement is met for submittal.

Submittal Requirements

Verified by Staff:
Date:

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1. Completed application form for Agricultural Building, Attachment (A).
2. Two copies of plot plan. When at all possible, a legal survey should be used. If a survey is not being used, the plot plan can be drawn by hand. It must be legible. Due to the size of agricultural property, the plot plan does not need to be to scale. Plot plan should be on letter or legal size paper, and needs to include the following:
 - ☐ Shape and size of property, including all property lines (and property line dimensions if possible)
 - ☐ Acreage of the property
 - ☐ North direction arrow
 - ☐ Property Owner name(s)
 - ☐ Street Address of property
 - ☐ All existing dwellings, including any mobile homes
 - ☐ Other existing structures over 150 square feet (include barns, lean-tos, etc.)
 - ☐ Existing well and septic locations
 - ☐ Driveway(s) including location of entrance off road
 - ☐ Location of proposed new building with setbacks from proposed new building to property lines and/or nearest structure IN EACH DIRECTION. Any setback over five hundred feet may be estimated; setbacks less than five hundred feet need to be as exact as possible.

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3. Elevation drawings are required for agricultural buildings for review by the Zoning Reviewer and/or Zoning Administrator (not for building code compliance purposes).
4. Print out from the Maryland Department of Assessments and Taxation Real Property Data website www.dat.state.md.us.
5. Fees are due at the time of application paid by check or cash. Credit or Debit cards cannot be accepted.
 - \$ 10.00 Automation Enhancement
 - \$ 28.00 Filing Fee
 - \$ 50.00 Health Review Fee
 - \$ 60.00 Soil Conservation Ag Fee
 - \$ 52.00 Zoning Review Fee
 - \$200.00 TOTAL**

Procedures

STEP ONE – APPLY FOR THE ZONING CERTIFICATE

Applications are accepted in the Department of Permits and Inspections at 30 North Market St. Applications are accepted Monday through Friday, (excluding County holidays) between 8:00am and 3:30pm. To ensure adequate time to complete your submittal, please apply prior to 3:00 pm.

STEP TWO – OBTAIN REVIEW APPROVALS

During processing, the Zoning Certificate application will be reviewed by the Zoning Reviewer and Environmental Health for approval. If there is any additional information required from you, you will receive a hold notice in the mail. When the reviews have been approved, the Zoning Certificate will be issued.

Issuance: The issued Zoning Certificate will be mailed out to the applicant usually within 24 hours of issuance.

STEP THREE – OBTAIN INSPECTION APPROVALS

Inspections: The only inspection required for an agricultural building is for zoning purposes relative to the location and use of the building, and any inspections relating to electrical or plumbing permits. An agricultural building is not subject to inspections for building code compliance. Please contact the Building Inspector for a site inspection.

Certificate of Completion: The end result of the permitting process is the issuance of the Certificate of Completion. The Certificate of Completion is issued when all final inspections have been approved and the construction has been approved for use. It is mailed to the applicant of the Zoning Certificate.

OTHER GENERAL INFORMATION REGARDING ZONING CERTIFICATES FOR AGRICULTURAL BUILDINGS

- Zoning Certificates are non-transferable and non-assignable.
- Electrical and Plumbing Permits are separate permits with separate fees. The licensed person, or a property owner that passes a Homeowner Electrical or Plumbing Exam and is going to do the work applies for these permits.

General Information.....	301-600-2313
Customer Service Supervisor (processing or fee questions).....	301-600-1089
Zoning Reviewer (plot plans, setbacks, use, flood plain, building height).....	301-600-2945
Environmental Health (well and septic information)	301-600-1726
Manager of Permitting Services.....	301-600-1082

FREDERICK COUNTY DIVISION OF PERMITTING AND DEVELOPMENT REVIEW
DEPARTMENT OF PERMITS AND INSPECTIONS
30 NORTH MARKET STREET
FREDERICK, MARYLAND 21701
301-600-2313 INFORMATION



ATTACHMENT (A) - Agricultural Building

A/P #
Process
Date:
Application Reviewed By (initials):

Zoning Certificate Application for Agricultural Building

CONTACT INFORMATION

PROPERTY OWNER

Name(s):		
Current street address for above person(s):		
Town:	State:	Zip:
Daytime Telephone Number:		

CONTRACTOR

Company name (only complete when Contractor is applying):		
Current street (mailing) address for Contractor:		
Town:	State:	Zip:
MHIC license number:		Exp Date:
Contact Person for Contractor:		
Contractor Telephone Number:		

PROPERTY INFORMATION

Current Property Owner(s):		
Property Address of Jobsite:		
Town:	State:	Zip:
Acreage or Square Footage of Property:		
Eight Digit Property Tax ID (account) #		
Is property zoned agricultural?	Y <input type="checkbox"/>	N <input type="checkbox"/>
Is property 25 acres or more?	Y <input type="checkbox"/>	N <input type="checkbox"/>
Water Type:	Sewer Type:	
Well <input type="checkbox"/>	Septic <input type="checkbox"/>	
Community <input type="checkbox"/>	Community <input type="checkbox"/>	
Any Information That Will Aid in the Processing of Your Application:		

CONSTRUCTION DETAILS

Any Electrical Work Involved? Y <input type="checkbox"/>	N <input type="checkbox"/>
Any Plumbing Work Involved? Y <input type="checkbox"/>	N <input type="checkbox"/>
Cost of Construction: <i>includes electrical, plumbing, labor & materials</i>	
Setbacks to property line or nearest structure:	
Front: <input type="text"/>	Right: <input type="text"/>
Rear: <input type="text"/>	Left: <input type="text"/>
Type of Building:	Use of Agricultural Building:
Pole Building <input type="checkbox"/>	Farm Equipment <input type="checkbox"/>
Lean-to/Run-in <input type="checkbox"/>	Hay <input type="checkbox"/>
Other <input type="checkbox"/>	Animals <input type="checkbox"/>
Describe Other: <input type="text"/>	Describe Other: <input type="text"/>
Dimensions of Proposed Building: _____ X _____	
Height of Proposed Building: _____ feet	

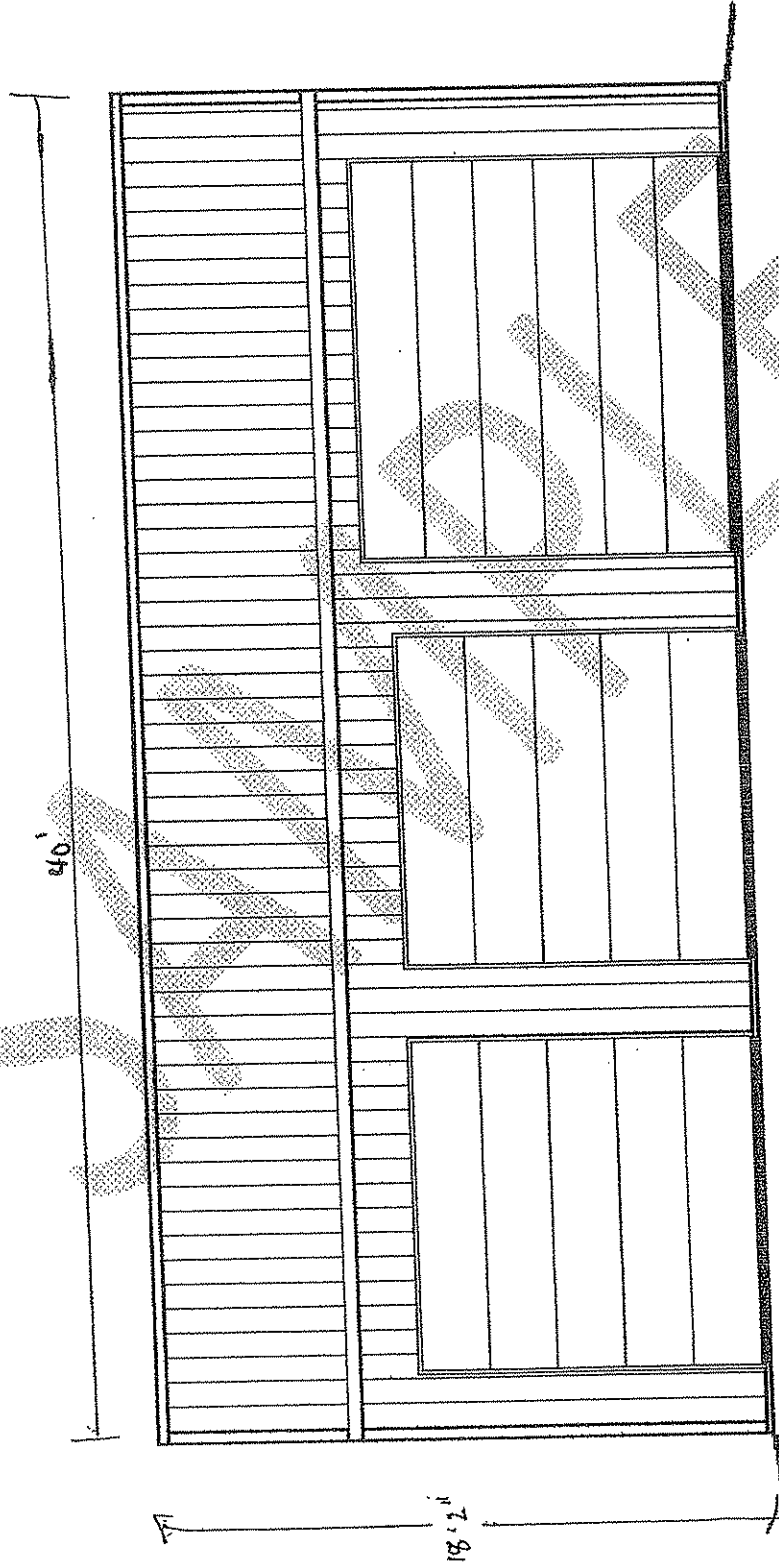
IMPORTANT - PLEASE READ CAREFULLY

The Applicant hereby certifies and agrees as follows: 1) That he/she is authorized to make this application, 2) that the information is correct, 3) that he/she will comply with all regulations of Frederick County which are applicable hereto, 4) that he/she will perform no work on the referenced property not specifically described in the application: 5) that he/she knows that this Zoning Certificate does not include electrical or plumbing work: electrical and plumbing work require separate permits. Any change without approval of the agencies concerned shall constitute sufficient grounds for the disapproval of the Zoning Certificate. The appropriate revision fee shall be charged.

Signature of APPLICANT

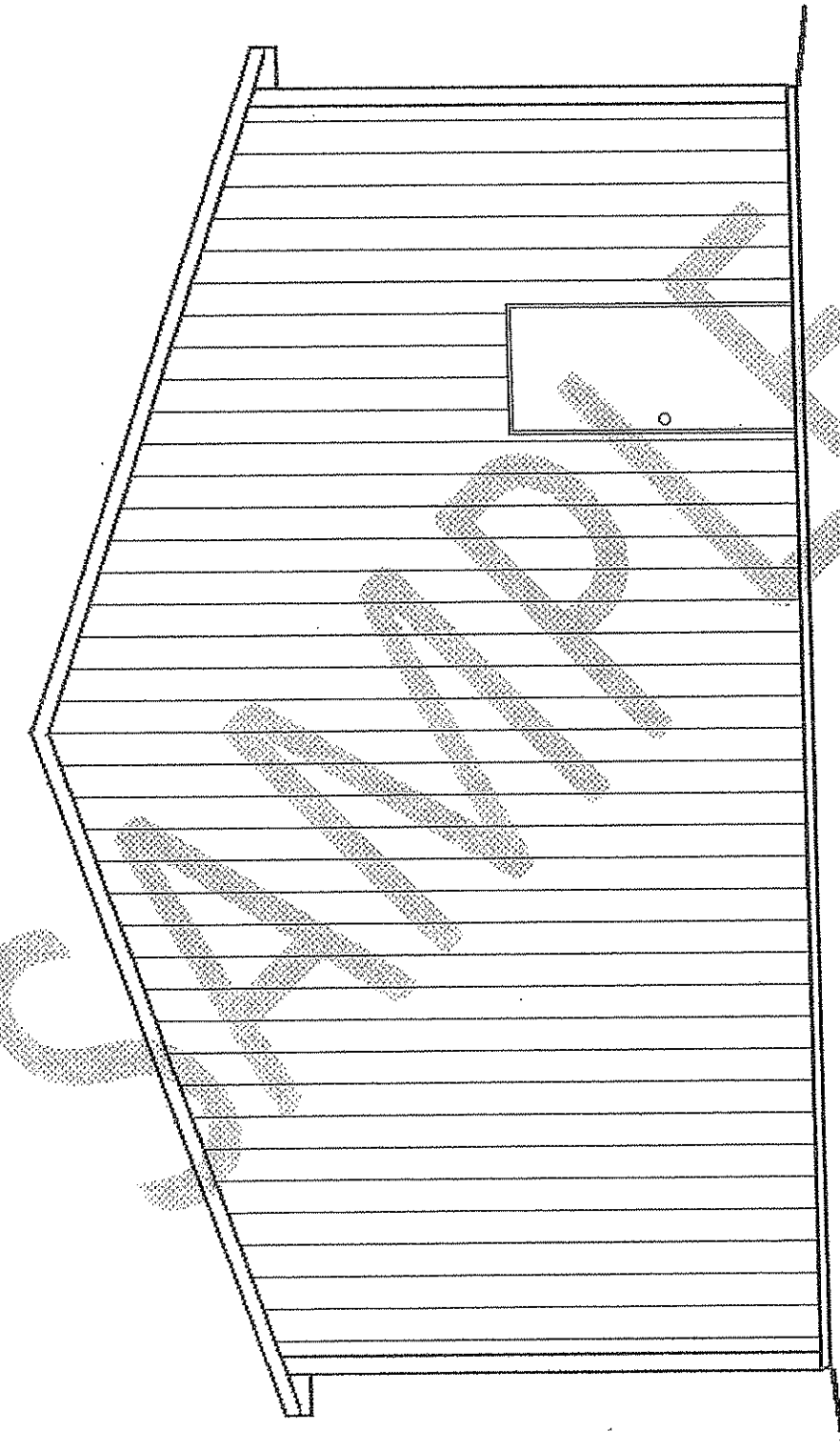
Please print name

Connection with application



FRONT ELEVATION

SCALE: 3/16" = 1'-0"

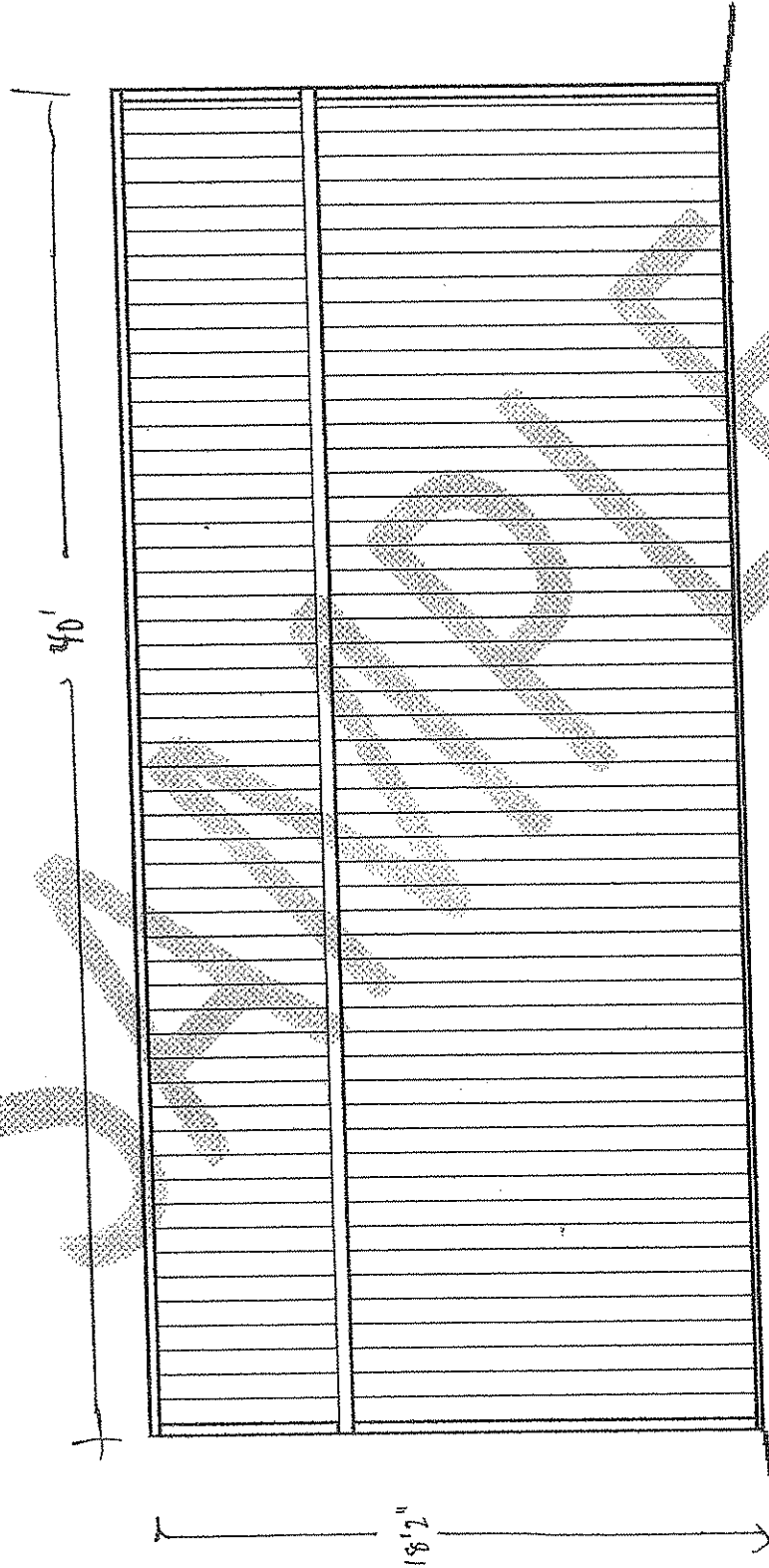


LEFT ELEVATION

SCALE: 1/4" = 1'-0"

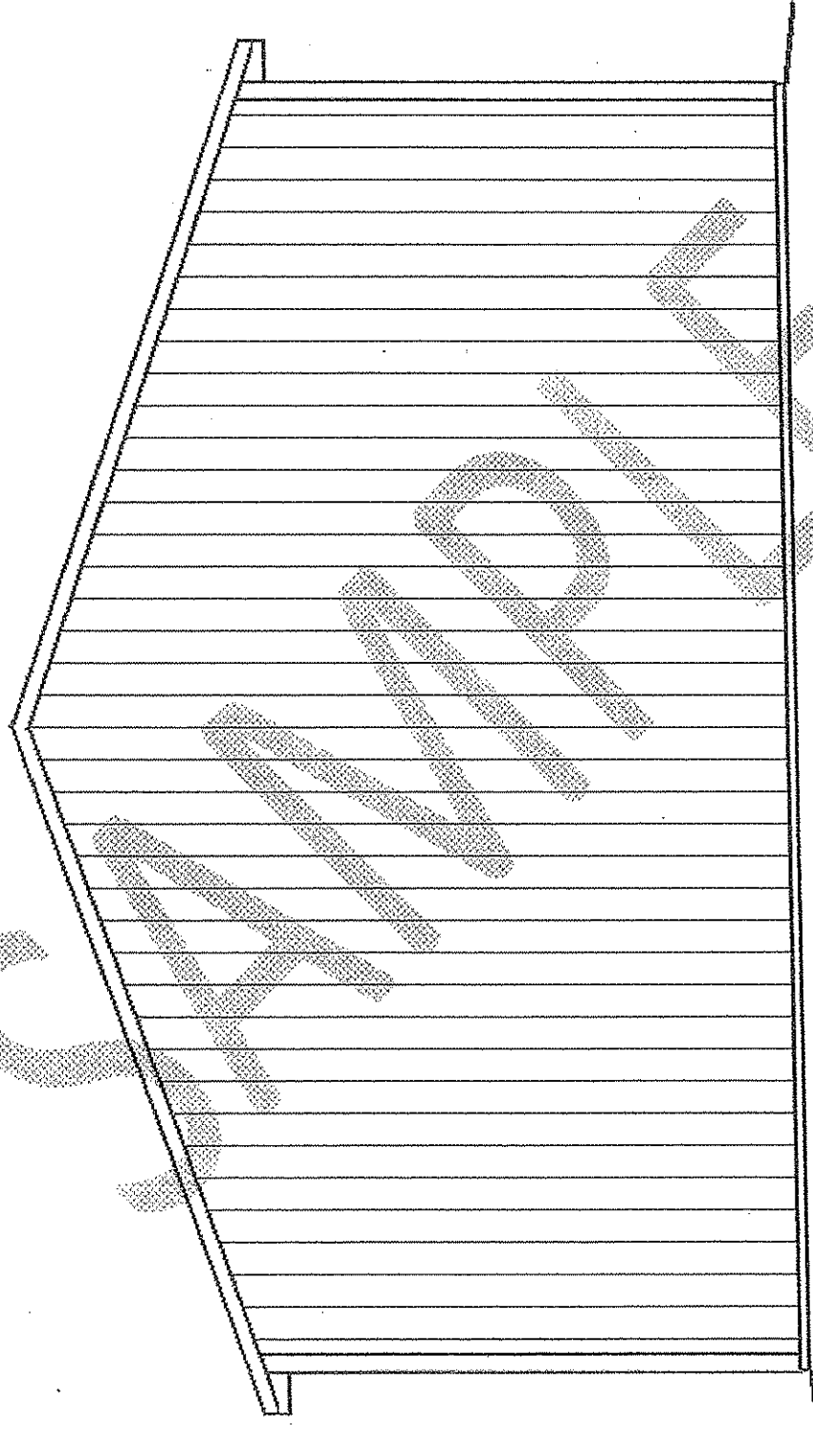
18'2"

30'



REAR ELEVATION

SCALE: 3/16" = 1'-0"



18'2"

RIGHT ELEVATION

SCALE: 1/4" = 1'-0"

30'